

Admin/Accounts Assistant
Middlesbrough
Salary £17-20k

Bulkhaul Limited provides a global service for the distribution of bulk liquids and powders and has representation in over 100 countries worldwide. The operation is controlled from our corporate headquarters in Middlesbrough, supported by Bulkhaul offices strategically located in Belgium, Brazil, Germany, Japan, Korea, Singapore & USA.

Continued growth of our business provides for a number of career opportunities within the organisation during the coming months.

We are now seeking highly motivated individuals to join our Accounts Sales Department on a full-time basis at our head office in Middlesbrough. The position available is challenging, rewarding and requires a high level of commitment.

Our ideal candidate(s) will have experience within similar roles, with excellent communication and organisational skills. The role requires a substantial amount of concentration and accuracy and an ability to prioritise and use own initiative is essential, along with good IT literacy. Full training in company systems will be provided for the successful candidate(s).

Previous experience within the shipping/transportation or freight forwarding industry is an advantage but is not essential. Gradual career progression is anticipated within the department/company as more experience is gained.

Core hours of work: 9am to 5.30 pm

Own transport is recommended due to location.

Starting salary for the position is negotiable within the range of £17-£20k depending upon knowledge and experience.

The Company currently offer employees the following additional benefits, following certain criteria:

Private Health Cover

Various Pension Scheme options

Child care voucher scheme

20 days holiday per annum plus all statutory bank holidays

Company Sick pay

Please apply for this role by completing an online application form via our company website, link: www.bulkhaul.co.uk/careers.html